

## Your Personal Development Plan Template

Break your goal areas up, and then break up your template by time periods. I like 1, 3, 5, and 10 years.

Your goals might look like this:

| <b>Goal Area</b>     | <b>One Year</b> | <b>Three Year</b> | <b>Five Year</b> | <b><i>Ten Year</i></b> |
|----------------------|-----------------|-------------------|------------------|------------------------|
| <b>Career</b>        |                 |                   |                  |                        |
| <b>Finances</b>      |                 |                   |                  |                        |
| <b>Physical/Body</b> |                 |                   |                  |                        |
| <b>Social</b>        |                 |                   |                  |                        |
| <b>Personal</b>      |                 |                   |                  |                        |

For each box, answer these questions:

- What specifically do I want to accomplish?
- Why?
- Who can help me?
- How do I get there? (What actions do I need to take?)

Now...I know a blank page can be intimidating. Lets take a look at a completed example.

## Personal Development Plan Template: A Filled Out Example

Your template is going to depend on where you are in your life.

Let's try one for someone who fits this profile:

- Recently started their professional career, lets say as an engineer
- Currently has \$50,000 in debt
- Is earning \$35,000 a year
- Wants to own a home
- Loves to travel

| Goal Area            | One Year                                          | Three Year                                               | Five Year                                                                                             | Ten Year                                                 |
|----------------------|---------------------------------------------------|----------------------------------------------------------|-------------------------------------------------------------------------------------------------------|----------------------------------------------------------|
| <b>Career</b>        | Hired as Junior Engineer                          | Promoted To Mid Level Engineer                           | Promoted to Engineering Manager                                                                       | Promoted to CIO                                          |
| <b>Finances</b>      | Pay debt down to \$45,000                         | Pay debt down to \$0                                     | Have \$25,000 Saved                                                                                   | Have \$50,000 saved                                      |
| <b>Physical/Body</b> | Lose 5 pound put on in college                    | Lose the rest of college weight, back in shape.          | Strength train 2x a week and gain 10 pounds of muscle                                                 | Maintain a healthy body, working out 4-5x a week         |
| <b>Social</b>        | Stay in touch with college friends and my parents | Spend time with my partner, and make time for my friends | Deepen relationship with my partner and plan our future together. Attend 10 year high school reunion. | Catch up with friends and attend 10 year college reunion |
| <b>Personal</b>      | Save up for trip back home to see my parents.     | Travel to at least 1 country.                            | Travel to two countries a year.                                                                       | Take a cruise across the Mediterranean.                  |